

★NASSAU COUNTY DEPARTMENT OF ASSESSMENT★
APPLICATION FOR **BASIC** SCHOOL TAX RELIEF (STAR)
EXEMPTION
(See instructions on back)



TOWN _____

SD _____

SEC _____

BLK _____

LOT _____

CA# or BLDG# _____

TAX UNIT# _____

For Condominiums & Co-ops Only

If your Name, Address, Section, Block or Lot is incorrect or does not appear above, please fill in below.

Owner's Name _____

Property Address _____

Telephone Number(s) () _____ () _____

					For Condominiums & Co-ops Only	
Town	School Dist.	Section	Block	Lot	CA# or Bldg#	Tax Unit#

Deed (Liber) # (If Known)	Deed (Page) # (If Known)
------------------------------	-----------------------------

☐ **Ownership** - a copy of the latest deed, not the mortgage.
Cooperative Bldg # _____ Cooperative Apt # _____ Corporation Name _____
Cooperative Apartment owners must attach a copy of the CERTIFICATE OF SHARES

☐ **Proof of Residence** - must be attached to this application. Current car registration, current voter registration card, NYS income tax return with the above address *or* 2 complete utility bills (cable, phone, electric, etc.). If the property is in a life estate, the life estate holder must supply the proof of residency *and* sign the application.
A Basic STAR application must be re-filed when your primary residence or ownership of the property changes. This exemption is not transferable.

☐ **Copy of the Entire Trust** - *If* the property has been placed in a trust, a copy *must* be attached.

CERTIFICATION (All Primary Resident Owners Must Sign)
I (We) certify that all of the above information made on this application is true and correct and that the property listed above is my (our) legal primary residence. I (We) understand it is my (our) obligation to provide any documentation of eligibility that is requested and to notify the assessor if I (we) relocate to another primary residence. I (We) understand that any willfully false statements of fact will be grounds for disqualification from further exemption for a period of five years and a fine as set forth in New York State Real Property Tax Law.

Signature(s)

Date

Note: The completed application must be filed with the Nassau County Department of Assessment on or before the taxable status date of January 2. Due to the extremely large volume of STAR applications processed by this Department, it is recommended that the applications be filed before December 31.

Senior Citizen Homeowners (65 or older): If your income qualifies, you may be eligible for the Enhanced STAR Exemption.

THIS SPACE IS FOR ASSESSOR'S USE ONLY	
Proof of Ownership <input type="checkbox"/> Yes <input type="checkbox"/> No	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No
Proof of Primary Residence <input type="checkbox"/> Yes <input type="checkbox"/> No	Assessor's Signature _____ Date _____

★NASSAU COUNTY DEPARTMENT OF ASSESSMENT★

The New York State BASIC School Tax Relief (STAR) Program provides an exemption from school taxes for owner-occupied, primary residences of one, two or three family homes, mobile homes, farm homes, condominiums, cooperative apartments or multiple use properties of which a portion is used, by the owner, as a primary residence.

The BASIC STAR exemption is for all homeowners, regardless of age or income, including senior citizens whose income does not qualify for the Enhanced Star . If you own your primary residence, your property should be eligible for the BASIC STAR exemption, but you must apply for it. A Basic STAR application does not have to be renewed each year, however a STAR application must be re-filed when your primary residence or the deed to the property changes. This exemption is not transferable.

Application Instructions for the BASIC STAR exemption

1. Fill out the application completely. If not already preprinted, enter name, address, & property identification.
2. Name on deed or shares **must** correspond with the name on the application. If the name does not match, proof of ownership (i.e. probated will, trust, etc.) must be submitted.
3. Attach a copy of the deed. Cooperative apartment owners attach a copy of the **Certificate of Shares**.
4. **Attach a copy of proof of primary residence- i.e. Current voter registration card, current car registration, NY State income tax return or 2 complete utility bills (cable, phone, electric etc.).**
5. If the property is in a Life Estate, the life estate holder must sign *and* supply the proof of residency.
6. A copy of the Probated Will - *If* the owner(s) on the deed is(are) deceased.
7. A copy of the Entire Trust - *If* the property has been placed in a Trust.

New Homeowners:

If you have filed for the Basic STAR Exemption on your previous residence, you must reapply on your new home. The STAR exemption is not transferable.

Caution: Anyone who misrepresents his or her primary residence may be subject to a \$100.00 penalty, may be prohibited from receiving the STAR exemption for five years, and may be subject to criminal prosecution.

The completed application must be filed with the Nassau County Department of Assessment on or before the taxable status date of January 2. Due to the extremely large volume of STAR applications processed by this Department, it is recommended that the applications be filed as early as possible.

NASSAU COUNTY DEPARTMENT OF ASSESSMENT
240 OLD COUNTRY ROAD, 4TH FLOOR
MINEOLA, NEW YORK 11501-8402
571-2490